

## MINUTES, 14 DECEMBER 2016

**Present:** Adina Feldman (President) **AF**, Paul Coxon **PC** (Vice-President), Lori Turner **LT** (Treasurer), Nicky Blanning **NB**, Alexia Cardona **AC**, Marta Costa **MC**, Arne Jungwirth **AJ**, Susanne Lager **SL**, Tariq Masood **TM**, Alessandro Rossi **AR**, Carl Spickett **CS**, Sarah Steimer **SS**, Joy Warde **JW** (Secretary).

**Apologies:** Ghina Halabi **GH**, Alice Hutchings **AH**, Laura Fachal **LF**, Paul Bennett **PB**, Stephen Kell **SK**,

**Invited:** Tom Simmons, EPOC president (items 1-3)

**Meeting chaired by: AF, minutes taken by: JW.**

1. **Minutes**

After a correction to the apology list, the minutes of the meeting held on 22 November (**2016\_11\_22 minutes.docx**) were approved as an accurate record.

2. **Declarations of Interest**

None

3. **Introduction of EPOC president** (Tom Simmons)

Unfortunately Tom was unable to attend the meeting

**Action: AF/JW to reschedule for early 2017.**

4. **President's Report (AF)**

4.1. AF updated the committee on the background of the letter (6 Dec 2016) to the Registry re. the postdoc staff coordinator role. It should be noted that the ctte approved of the final text and sentiment therein. The ctte are concerned about the independence of the role and lack of immediate permanent appointment. A meeting has been scheduled with Rob Wallach on Monday 19 December, 4.30pm at the Postdoc Centre.

**Action: All ctte members who are free to attend.**

4.2. AC has agreed to replace AF as the UKRSA East of England representative. Committee approved.

4.3. Elizabeth Savage has recommended Katie Reinhart (History of Art) to replace her as Policy and Representation Officer. AF has invited her to the EGM on 19 January.

- 4.4. The University Council's written response to the Regent House discussion on Board of Scrutiny report is now published. A reference is made to PdOC's concerns about the isolation and fragmentation of the postdoctoral community and postdoc centres. (<http://www.admin.cam.ac.uk/reporter/2016-17/weekly/6445/section1.shtml#heading2-4>).
  - 4.5. AF/PC have written to congratulate the new VC elect Prof. Stephen Toope.
  - 4.6. AF/PC have forward the PdOC submission to the Commons Science and Technology Report to local MP Daniel Zeichner.  
AJ left the meeting
  - 4.7. The ctte discussed the organization of the 2017 Garden Party. It was agreed that the President/Vice-President will take responsibility for this event. AF proposed that the Society covers the cost of the current PdOC ctte member's tickets in addition to the VIP invites. This was agreed.
  - 4.8. The VC has asked PdOC for a short summary of the Cambridge postdoc experience. PC will lead on this report and collection of experiences from PdOC members. Aim to collect responses in January and finalize report in February.  
**Action: PC/JW to create online form to collect responses.**
  5. **Secretary Report (JW)** – nothing to report
  6. **Treasurer's Report (LT)**  
LT provided a written summary of the PdOC accounts (**PdOC\_main\_accounts\_20161213.pdf**).  
The current effective balance currently stands at £6274.
  7. **Membership report (AR)**  
Data taken on 14 December 2016:  
Twitter Followers: 1392 (+29 wrt data on 10 Nov)  
FB like: 2095 (+24 wrt data on 10 Nov)  
Newsletter subscriptions: 2185 (+9 wrt data on 10 Nov)
  8. **Events report (SK)** – none
  9. **Researcher Development (MC)**
    - 9.1. Lecture provisionally booked for 20 April at Peterhouse
    - 9.2. Leckhampton dinner in Lent term 2017
    - 9.3. MC is working with Hannah Clements and Mary-Beth Benbenek to change the format of the PdOC Masterclasses. More to follow.
    - 9.4. PdOC afterwork events on Immigration (8Feb) and Teaching (13 March)
    - 9.5. College affiliation event will be planned in collaboration with Kristen Klebba from the OPdA.
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**10. Marketing and Communications Update (PB/LF/CS)**

CS reported that templates had been updated (reduced file size). Presentation template also updated.

The event poster was next to be completed. The PdOC flyer needs some updated photos.

**Action: All ctte members with PdOC photos to send to CS**

Further content needed for PdOC blog.

AF also showed the initial draft of the proposed new structure for the OPdA website.

**11. DPCCN report (TM) – none**

**12. Policy and Representation Sub-ctte (GH/AF) – none**

**13. Welfare (SL) – none**

**14. College affiliation (AC)**

AC reported on the 2016/17 College affiliation figures as collected by the OPdA (**JRF and affiliate numbers - 2016-17.pdf**). There are a total of 216 stipendiary JRF positions and 658 non-stipendiary and affiliates.

Hence, it is estimated that 20-25% of postdocs have a College affiliation. It was noted that 8 Colleges account for 50% of the non-stipendiary affiliates.

**Action: AC to arrange a meeting of the College affiliations working group**

**15. AOB**

**15.1.** NB reported on the NWCambridge application process for reduced rent key worker housing.

Applications are now open and it was worth applying even if you had been in Cambridge for several years.

**16. Date of future meetings** –Thur 19 January (EGM), Wed 15 February, Wed 22 March, Thur 27 April, Wed 24 May, Wed 14 June

**Summary of required actions:**

	Action	Due date
All	All ctte members to attend meeting with Rob Wallach on Monday 19 December, 4.30pm at the Postdoc Centre.	19 Dec 2016
AF/JW	AF/JW to reschedule meeting with Tom Simmonds for early 2017	Lent term
PC/JW	PC/JW to create online form to collect responses for VC report on Cambridge postdoc experience	By end Dec 2016
All	All ctte members with PdOC photos to send to CS	ongoing
AC	AC to arrange a meeting of the College affiliations working group	Jan 2017